Eviction Policy & Guidance 2023



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Eviction Policy and Guidance

Eviction Policy

This license is granted under strict conditions. To adhere to the conditions of license and entry, it is appropriate that those who refuse to adhere to these conditions may be evicted.

Young person – A young person is any person under the age of 18 years.

Vulnerable person – A person who has answered 'Yes' to the health and well-being questions on the eviction form (Appendix A) is considered by the eviction team to be vulnerable. This may be a person over the age of 18 years.

Persons will be evicted or refused entry under the following circumstances:

Entering or being onsite without a valid ticket

Any person refusing to comply with the conditions of entry, to be searched or having their possessions searched upon entry to site.

Any person arrested/detained and or prosecuted/cautioned or formally warned by the Police

Persons may be evicted or refused entry under the following circumstances:

Any person found to be in the act of committing or about to commit disruptive, threatening or anti-social behaviour, or where a member of staff has evidence or reasonable grounds to believe that a person has caused or is about to cause disruptive, threatening or anti-social behaviour and in doing so causes others to feel alarmed, distressed or their behaviour has or is likely to endanger others.

Any person inciting others to be disruptive. Or to incite others to behave in a manner that may cause danger to themselves or others.

Any person obstructing the emergency services or any staff going about their lawful business.

Any person breaching ticket terms and conditions.

All persons evicted from site will be processed via the Eviction tent situated next to the search lane. All persons presented for eviction by the security will be interviewed by the eviction manager and details will be recorded.

All Evictees will be evicted from site via gate RED Gate (TBC).

Best Evidence

The person presenting the evidence **must** ensure all information is available, this should include the time, location of incident, staff name and number and evidence to support eviction. **No** evictions will be authorised without the above.

Yellow Card System

Where appropriate, the eviction team an 'yellow card' (formally warn without eviction).

Persons detained by Incident Response Manager and NFA

Where a person's detention results in no further action, the Incident Response Manager will inform the eviction team that their investigation is complete. The person will then be presented to the eviction desk for the eviction process to commence.

Under 18's and vulnerable persons

A number of questions will be asked to provide the person conducting the eviction procedure information whether they believe the person is under the age of 18 or a vulnerable person. If it is decided a person is either of the above they will be allowed to remain in the office whilst a decision is made on what we are to do with them.

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	Eviction Number
Slam	min
COGO 2023	
Date	Time
Details of Security Staff Involved	
Tabard Number and Name of Security Officer	
Evictee Details	
Name	Gender
Dob	Adult/Juvenile
Address	, , , ,
Address	
Postcode	Tel

YOU HAVE BEEN EVICTED FROM THE SITE FOR BREACHING ONE OR MORE OF THE FOLLOWING CRITERIA:

REASON(S) FOR EVICTION*:

- a. Entering or being onsite without a ticket or relevant pass
- b. Breaching conditions printed on the ticket
- c. Failing to submit to a search upon entry to the site
- d. Unofficially selling
 - i.i. Alcohol
 - i.ii. Tobacco
 - i.iii. Counterfeit goods
 - I.iv. Any goods when not authorised by the market manager
- e. Found causing any disruptive or antisocial behaviour
- f. In possession of unlawful drugs
- g. Any person who is arrested by the Police and is given police bail, issue with non-traffic Fixed Penalty, cautioned or charged with an offence. Any other behaviour that leaves the premises license holder open to prosecution or is not conducive to maintaining a safe event.

CONDITION OF EVICTEE

SOBER / HAD BEEN DRINKING / INFLUENCE OF DRUGS*
COMPLIANT / AGGRESSIVE / ARGUMENTATIVE*
DO YOU REQUIRE ANY MEDICATION DUE TO OA MEDICAL CONDITION
YES/NO IF YES DO YOU HAVE THIS MEDICATION ON YOU YES/NO
DO YOU REQUIRE MEDICAL ATTENTION NOW YES/NO

DO YOU REQUIRE MEDICAL ATTENTION NOW YES/NO

IS THIS A YOUNG PERSON YES/NO

ANY COMPLAINTS MADE AT TIME OF EVICTION YES / NO*

IF YES, RECORD DETAILS HERE:

GIVE A BRIEF SUMMARY OF DETAILS HERE:

